



APPLICATION FOR EMPLOYMENT

The Chair
Citizens Advice Bureau
16-17 St Mark's Street
Peterborough, PE1 2TU

After completing this interactive form, please either save it and e-mail it to the address given at the end or print it out and send to the address above.

CONFIDENTIAL

We wish to ensure that comparison between applicants is fair and in line with the Association's Equal Opportunities Policies. The information you provide on this form is the **only** information we will use in deciding whether you will be shortlisted for an interview. It is therefore essential that you complete the form fully and that you **clearly demonstrate** how you meet each point on the person specification. Please note that CVs are not accepted.

Position applied for:

Surname/family name: _____ First name: _____
Address: _____ Email: _____
_____ Home Tel: _____
_____ Work Tel: _____
_____ May we contact you at work? (click in box if ok)

When would you be available to take up the post? _____

The interview date is

Do you have any problem with this date? Yes No

If "yes", please give reason: _____

SUPPORTING INFORMATION

In this section we would like you to give specific information in support of your application. Taking **each point** of the person specification, demonstrate how you have all the necessary skills and abilities.

Please note that there are likely to be fewer points on the person specification than are listed on this form. Just leave any extra ones blank.

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Before completing this form, it is important to read the attached note !''' click \ YfY

I declare the information given on this form is correct to the best of my knowledge and acknowledge that by submitting the form I give my consent to sensitive information being recorded and stored.

Signature (if posting) _____ Date _____

Click in box to signify acceptance if submitting form electronically -

The next page is our Equal Opportunities Monitoring Sheet, which you are not obliged to complete but please see note at end regarding submission of this application.

